



# **HANDYMAN HANDOUT MANATEE**

## **COUNTY GOVERNMENT**

### **BUILDING AND DEVELOPMENT SERVICES DEPARTMENT**

**MISSION STATEMENT: To serve with excellence by using resources responsibly to preserve and enhance the quality of life in Manatee County.**

We are often asked if a handyman or carpentry license is needed for certain services.

Therefore, we have compiled responses to some of these questions and hope you will find it helpful. (Note: The responses given are for properties intended for residential use only.)

## **IS A LICENSE REQUIRED?**

1. **TO DO ROOFING?** *A Roofing Contractor's license is needed to do any roofing repairs or new. If roof sheathing is being replaced, a minimum of a Class "C" Residential Contractor's on Residential and Class "B" or "A" on Commercial.*
2. **TO DO ROOFOVERS?** *A Roofing Contractor's license is needed, although a mobile home pre-formed aluminum panel-post and beam roof or mobile home aluminum panel roof-overs may be installed by a licensed Aluminum Unlimited Contractor.*
3. **TO DO CARPENTRY?** *The term carpentry is too vague. What you might consider as carpentry, in fact, might not be carpentry at all. Therefore, no response can be given without being given more details.*
4. **TO REPLACE WINDOWS AND DOORS?** *A minimum of a Class "C" Residential license is required to replace windows doors in a single family residence. A minimum of a Class A or B license is required to replace windows and doors in a commercial structure. A minimum Glass & Glazing state license for windows. Manatee County offers a Garage Door installer license.*
5. **TO CREATE NEW WINDOW AND DOOR OPENINGS?** *A minimum of a Class "C" Residential Contractor's license is required for a Single Family Residence. A minimum of a Class "A" or "B" license is required for a commercial structure.*
6. **TO CLOSE WINDOW AND DOOR OPENINGS?** *A minimum of a Class "C" Residential Contractor's license is required for a single family residence. A minimum of a Class "A" or "B" license is required to for a commercial structure.*
7. **TO CONSTRUCT DECKS?** *A minimum of a Class "C" Residential Contractor's license is required for a single family residence. A minimum of a Class "A" or "B" license is required to for a commercial structure.*
8. **TO CONSTRUCT WHEEL CHAIR RAMPS?** *A minimum of a Class "C" Residential Contractor's license is required for a single family residence. A minimum of a Class "A" or "B" license is required to for a commercial structure.*
9. **TO REPAIR SIDING ON HOMES (ALL TYPES OF SIDING)?** *Requires a minimum of a Class "C" Residential Contractor's license to replace or install new siding. If vinyl or aluminum siding is being used, then a minimum of an Aluminum Unlimited license is required.*
10. **TO REMOVE KITCHENS OR BATHROOMS?** *This scope is too vague too give an accurate answer to your question. You will need to outline each phase of remodeling you are planning on doing.*
11. **TO REMODEL ROOM?** *This scope is too vague to give an accurate answer to your question. You will need to outline each phase of remodeling you are planning on doing.*

12. **TO CONSTRUCT FENCING OF ALL TYPES?** *You may install and repair chain link or wood fences. Masonry/structural fences require a minimum of Masonry Concrete license or Class "C" Residential contractor's license.*
13. **TO PAINT (INSIDE OR OUT)?** *No license is required.*
14. **TO REPLACE DRYWALL?** *Non-structural and non-fire resistant may be replaced, but it is not allowed in lower areas of Flood Plain residences.*
15. **TO REPLACE ROTTEN WOOD ON STRUCTURES?** *Cosmetic wood may be replaced. Structural wood requires a minimum of a Class "A" Residential Contractors license.*
16. **TO DO SCREEN REPAIR?** *No license is required. May not involve any type of repair or modification to the aluminum structure.*
17. **TO DO PRESSURE WASHING?** *No license is required.*
18. **TO REPAIR ROTTEN FASCIA AND SOFFIT?** *If materials used are vinyl or aluminum, then a minimum of an Aluminum Unlimited license is required. If the materials used are wood, then a minimum of a Class "C" Residential Contractor's license is required for a single family residence. A minimum of a Class "A" or "B" license is required to for a commercial structure.*
19. **TO DO TRIM CARPENTRY?** *No license is required.*
20. **TO INSTALL CARPET OR FLOOR COVERINGS?** *No license is required.*
21. **TO INSTALL NON-STRUCTURAL INTERIOR WALL PANELING?** *No license is required.*
22. **TO INSTALL SHELVING?** *No license is required.*
23. **TO REMOVE POPCORN TEXTURE FROM CEILINGS AND REFINISH CEILING?** *No license is required.*
24. **TO INSTALL CABINETS?** *No license is required.*
25. **TO REPAIR FAUCETS OR TOILETS?** *Master Plumber license is required.*
26. **TO INSTALL CEILING FANS?** *If ceiling fan is to be plugged into an existing electrical outlet, then no license is required. If new wiring is to be installed or if the ceiling fan is to be connected to existing electrical wires, a Master Electrician license is required.*
27. **TO INSTALL OR MAINTAIN IRRIGATION SYSTEMS?** *As of this date, no license is required to install irrigation systems on residential or commercial lots. A Master Plumber license is required to install and/or maintain the backflow device. For more information, please contact our Licensing Section at (941) 748-4501 ext. 3800.*
28. **To do Concrete or Masonry?** *A local license is offered for both of these trades. A Class "A" or "B" on Commercial or Class "C" on residential also may do concrete. Aluminum unlimited or Swimming Pool Contractors also can within the scope of those prospective licenses.*

## **OTHER FREQUENT QUESTIONS:**

- 1. DO I NEED TO CARRY LIABILITY AND WORKER'S COMPENSATION INSURANCE? IF SO, WHAT IS THE MINIMUM AMOUNT REQUIRED?** *Since we do not have a handyman or carpentry license, we do not have a requirement for insurance. This does not mean that insurance is not required. I suggest you contact your attorney and insurance agent for this information. All licensed contractors are required to General Liability. Visit [www.myfloridacfo.com](http://www.myfloridacfo.com)*
- 2. HOW CAN I BE KEPT UP-TO-DATE ON THE GUIDELINES I HAVE INQUIRED ABOUT?** *Periodically, you will need to check with this office to make sure this information has not changed, or occasionally view Building Official updates on our web page @ [www.mymanatee.org](http://www.mymanatee.org).*
- 3. IS AN LOCAL BUSINESS TAX RECEIPT REQUIRED?** *If your business is located the in unincorporated area of Manatee County, there is not a requirement for a Local Business Tax Receipt. If your business is located within the city limits of one of the municipalities, you will need to contact them to obtain a Local Business Tax Receipt. To obtain a name for your business, please visit [www.sunbiz.org](http://www.sunbiz.org).*

Please note that any alteration of electrical, plumbing, mechanical or gas requires a license as well.

Even though a license may not be required, a permit may be required for the job. Therefore, we suggest that you contact the Permitting Section of the Building Department at (941) 748-4501 ext. 3800, on every job to determine if a permit is required.

Since there is no generic answer to any of these questions, each job will be handled separately in determining if a license or a permit is required. In order to do this, we suggest that you visit the Building Department to review in detail your plans or proposal for the job in question. The Building Department is open Monday-Friday, 8:00a.m. to 4:00p.m.

If you are interested in obtaining additional information, please call the Contractor Licensing Section of the Building Department at (941) 748-4501 extension 3802, or at the e-mail address of [cindi.blake@mymanatee.org](mailto:cindi.blake@mymanatee.org).

Thank you for contacting our office, in an effort to stay within the guidelines of the licensing laws.